



Pre-Arranging or Pre-Paying a Funeral

An increasing number of people plan their own funerals, both to reduce the strain on their relatives after they die, and to ensure that they get the funeral they want.

- **Pre-Arranging** a funeral involves sorting out the details amongst the family beforehand, and often involves registering your preferences with a Funeral Director;
- **Pre-Payment** through a Funeral Director, who invests with an approved funeral bond trustee, is also helpful to some families.

The same basic information is required for either.

This form lists the decisions you will have to make to pre-plan a funeral, and the information requirements to register a death in the State of Victoria.

We have also included a helpful list of people who might need to be contacted after someone passes away. It is often useful to detail the companies or contact numbers on this page for your families use as well.

Funeral Arrangements

Service at Church / Funeral Home Chapel / Crematorium Chapel / Other _____ (circle one)

Preferred venue: _____

Service just at venue? Or cortege to Cemetery/Crematorium for a committal?

Burial or Cremation (circle one) If burial, do you own a grave already? Yes / No

If yes, please detail which cemetery and what grave number?

If cremation, which Crematorium do you prefer?

What is to be done with the ashes?

Other requests (celebrant, music, flag, piper, RSL, etc)

Information Required for the Registration Of A Death

Full name of deceased person: _____

Address: _____

Occupation when working: _____ Religion: _____

Date of Birth: _____ Town/city of Birth: _____ Yr arrived in Aust.: _____

Father's First Name/s: _____ Father's Last name: _____

Fathers Occupation when working: _____

Mother's First Name/s: _____ Mother's Maiden name: _____

Mother's Occupation when working: _____

No. of marriages/Registered relationships: _____ Marital status: _____

1. Where	2. Where	3. Where
When	When	When
To Whom	To Whom	To Whom

Names of children (including deceased children) and dates of birth:

Next-of-Kin: name, address, phone

Solicitor or Executor contacts:

Doctor contacts:

Other instructions:

The following checklist may help you to ensure that everyone is advised, and all relevant affairs are finalised when a death has occurred.

Individuals	Family and friends Employer/s Doctor Health Professionals (eg Dentist, Physiotherapist) Priest, minister, pastor Landlord
Government	Centrelink (pension) Department of Veterans' Affairs (pension) Medicare Australian Taxation Office Vehicle Registration & Licence Electoral Office Local Council
Services & Utilities	Electricity Gas Telephone / Internet Water Post Office Newsagent Trade Union Clubs & Associations
Financial Affairs	Bank/Credit Union Superannuation Fund Health Benefits Fund Insurance Companies (life, house, car) Accountant Financial Planner Executor of the Will

Amity Funerals

We know and understand that the death of a loved one is a difficult time for the grieving families. A Pre-Paid or Pre-Arranged funeral can help reduce the stress of such a difficult time by organising much of the detail in advance. To speak with a consultant for further advice:

ring 1800 650 211 at any time.